



**Success
Coach
Service**

Registration Help & Guidelines

Welcome

Welcome to the Child Wellbeing Even Registration. This application is made available to help make registration for upcoming Child Wellbeing events easier and quicker.

Purpose

The purpose of this application is to gather necessary information about participants for the upcoming event. You can register by using your smartphone, tablet or computer. The information provided will allow for Social Services to provide better support and feedback.

The Application

Welcoming Screen

By using the link below, you begin the process of registering for the Child Wellbeing event.



<http://www.catawbacountync.gov/webapps/CHILDWELLBEING/INDEX.ASP>



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You will get a screen similar to the one below. This screen lists the details of the upcoming event. At the bottom is a button for continuing on to the actual registration process.

catawba county  **Success
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Child Wellbeing Project
Event Registration


Connect. Expect. Reflect: Bringing Adoptive Families Together
4TH Annual Post Adoption Conference
Saturday, November 10th, 2018
9:00 a.m. — 4:00 p.m.
Corinth Reformed Church
150 16th Ave. NW
Hickory, NC 28601

9:00-9:30 am Registration and Breakfast
9:30-9:45 am Welcome to the conference
9:45-11:00 am Opening Keynote Speaker: Charlie Appelstein
"There's No Such Thing as a Bad Kid"
11:15-12:30 pm AM Break Out Sessions
12:45-1:45 pm Lunch and Keynote Speaker: Sherrie Eldridge
"Helping Adoptive & Foster Kids Handle Meltdowns"
2:00-3:15 pm PM Break Out Sessions
3:30-4:00 pm Closing and Door Prizes

KEYNOTE TOPICS:
AM: 9:45AM - 11:00AM

Charlie Appelstein - "No Such Thing as a Bad Kid: Understanding and responding to kids with emotional and behavioral challenges using a positive, trauma-informed, strength-based approach." (Best Hall)
Description: Strength-based practice is an emerging approach to guiding at-risk youth that is exceptionally positive and inspiring. Its focus is on strength-building rather than flaw-fixing. This energizing presentation will introduce some of the key principles and techniques of this transforming modality. Areas covered include: What is strength-based practice & the power of a positive attitude & setting; the effects of trauma and positive emotions on the brain; and strength-based communication principles and techniques – including reframing, positive predicting and inspirational metaphors.

Charlie's Bio: Charlie Appelstein, M.S.W. is a nationally prominent youth care specialist and author whose primary focus is on teaching parents and professionals to use positive, strength-based theories and techniques with at-risk children and youth. Charlie trains and consults throughout the United States and internationally with treatment facilities, foster care & adoption programs, parent groups, schools, and juvenile justice agencies. He has authored three youth care books that are widely used within the field, including *No Such Thing as a Bad Kid: Understanding and Responding to Kids with Emotional & Behavioral Challenges Using a Positive, Strength-Based Approach*.



Register for Event.....This button takes you to the next screen of the registration process where you actually begin entering your information.



Registration Screen

This screen allows you to enter your information relating to registering for the upcoming event. We will discuss these fields in detail. You can click on 'SAVE' at the end of the document to save the entered information after completing all required fields.

Help & GuidelinesThis selection generates this document and is stored in PDF format.

Event Registration
[Help & Guidelines](#) - Required Field
 Roll over or Tap on field name for field help.

You click 'SAVE' at the end of this form to register.

Adult Registrant 1 (Required)

Adult Registrant 2

Address: (Street, City, State, Zip) (Required)

Primary Phone Number (Required)

Cell Phone Number

Primary Email:

County of Residence: (Required)

Event to Register for: (Required)
 4TH Annual Post Adoptive Conference 11/10/2018

Morning Break Out Sessions: 11:15 – 12:30 pm (Required)

Afternoon Break Out Sessions: 2:00– 3:15 pm (Required)

Do you want more information before the event? (Required)

Enter the information below for EACH child accompanying you to the conference. Once you enter the child's name, the reset of the fields are required.

First Child's Name (Required)

Adult Registrant 1Enter the full name of the primary adult registrant for this event. Please enter full name (at least first and last name). **Required**

Adult Registrant 2Enter the full name of an additional adult registrant for this event. Please enter full name (at least first and last name). If more than two adults will be attending, please



include their full names in the Comment section at the bottom of the page. **Optional**

- AddressEnter your street address. Enter it as house number, street name, city, state and zip. **Required**
- Primary Phone NumberThis is the primary phone number to contact you if more information is needed or if further contact is required. **Required**
- Cell Phone NumberThis is the cell phone number that can be used. Can be the same as the Primary Phone Number. We may use this number to send out text messages. **Optional**
- Primary EmailThis is the primary email address that we can use to communicate with you if more information is needed or if further contact is required. **Optional**
- County of ResidenceThis drop down list allows you to choose your county of residence. If you do not see your county listed, contact Catawba County Social Services at 828-465-8901 for more information. **Required**
- Event to Register forThis field is prepopulated with the event being registered for. No selection is allowed or required.
- Morning Break Out Sessions.....This drop down list allows you to choose the morning break out session that you wish to attend. For more information about these sessions, review the information on the initial registration page. **Required**
- Afternoon Break Out SessionsThis drop down list allows you to choose the afternoon break out session that you wish to attend. For more information about these sessions, review the information on the initial registration page. **Required**
- Do you want more information before the event?.....This drop down list allows you to choose the whether or not you need additional information about the upcoming event. **Required**

You are asked to enter information on each child that will be accompanying you to the event. There is space to enter the information for up to six children. The first child's information is required. All subsequent children information is optional unless you enter a child's name. Once you enter a child's name, then all of the other fields associated with that child are required. When done entering a child's information, proceed to the 'Comment or Special Consideration' field to enter any necessary info there. After entering any information there, if any, you can then click on 'SAVE' to save your registration.



- xxxx Child's NameEnter the full name of the child that will be attending.
Usually first and last name. **Required**
- Child's Age (in years).....Click on the drop down box to list the options for this field.
Select the child's age from this list. **Required**
- Child in foster care?Click the drop down and select one of the options from the
list.
- Is child adopted?.....Click on the drop down and select 'Yes' or 'No'. If you
select 'Yes', you will see two additional fields appear that
must be answered as well. **Required**
- International or Domestic Adoption?.....Select from the drop down if the
adoption is 'Domestic' or 'International'. If 'Domestic' is
selected, then an additional field will appear that must be
answered. **Required if 'Yes' selected in 'Is child adopted?'**
- Is the child aware that they are adopted?.....Click 'Yes' or 'No' to signify whether
the child is aware that they are adopted. **Required if 'Yes'
selected in 'Is child adopted?'**
- Any allergies?Enter a list of any allergies that this child may have.
Include medical, medicine, food, environmental or any
other type of allergy. If there are none, enter 'NA'. The
'NA' is required to show that you acknowledge that the
child has no allergies that you are aware of. **Required**
- Special needs?.....This field allows you to list any special needs that the child
requires for the support staff to take into consideration
during the event. If there are no special needs that you u
are aware of, enter 'NA'. The 'NA' is required to show that
you acknowledge that the child has no special needs that
you are aware of. **Required**
- Special dietary needs?This field allows you to specify any special dietary
requirements to be taken into consideration for the
specified child. Feeding schedule, specially prepared
foods, food allergies, timed medications with food, foods
not allowed and other requirements should be entered in
this field. If there are none, enter 'NA'. The 'NA' is
required to show that you acknowledge that the child has
no special dietary needs that you are aware of. **Required**
- Other information that would be helpful.....This field allows you to specify any additional
information that will be helpful to our support staff.
Optional



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You will see a new set of fields for another child appear after the 'Other information that would be helpful' field. If there are no more children to attend the conference, leave all of these fields blank. If you do start entering a name in the next group of fields, then all of the fields for that child will be required.

After entering all of the information for each attending child, there is one last field that can be filled out.

Comment or Special Considerations..This field allows you to specify or state any comment or other special considerations that the support staff needs to be aware of for this event. ***Optional***

Once all of the information has been entered, click on the 'SAVE' button at the bottom of the screen. One of three things will occur.

- If you entered all of the required fields on the screen and the data is successfully loaded (message is 'Record Successfully Added') into the database, you will get a screen that says the save was successful. You can click the 'OK' button to return to the Catawba County Social Services adoption home page.
- If you missed a required field, you will get a popup window specifying the missed field. Correct the missing field and click 'SAVE' again. All required fields require input and will not allow you to save the registration until they are all completed.
- If the next screen says 'Unable to save information due to error', then there was a problem uploading the data. Try again later.

If you have problems entering the required data or need assistance, call 828-695-6908 and someone will contact you as soon as possible.